



CITY COUNCIL REPORT

TITLE: NOTICE OF MOTION – AGREEMENTS WITH BRANDON SCHOOL DIVISION

PRESENTER:

Councillor Jason Splett

DEPARTMENT:

City Council

ATTACHMENTS:

DATE:

RECOMMENDATION(S):

That City Council direct administration to review the Agreement to Conduct Elections Municipal Council and School Board with the Brandon School Division;

And further that administration also pursue a funding agreement on the School Resource Officer position with the Brandon School Division Administration;

And that administration report back to council at future City Council meeting no later than March 2, 2026.

BACKGROUND:

Pursuant to Rule 60 of City Council Procedure By-law No. 6634, I gave notice at the meeting of City Council held December 1, 2025 of my intent to introduce at an upcoming regular meeting of City Council, a motion with respect to reviewing the agreements with the Brandon School Division.

ANALYSIS:

The agreement between the City of Brandon and Brandon School Division (BSD) to conduct general elections and any required by-elections was entered in September 2006. The agreement has remained unchanged and sets out the following:

- For all elections, general and by-elections, the City agrees to hire and manage the functions of the Senior Election Official, provide in-kind supports including but not limited to office space, laptop, tech support, phone, payroll services, financial management, administrative office support, and maintain the voters list.
- For general elections, the costs will be borne 70% and in-kind services by the City, and 30% by the BSD. All costs associated with elections in the BSD's Ward No. 2, such as voting location, is the sole cost of the BSD.
- For by-elections, the City will conduct and carry out all by-elections and budgetary costs (excluding in-kind services), will be recovered by the City from the BSD.

Conducting elections has changed over the last twenty years and the parties need to review whether the terms of the agreement are still appropriate. With nine school trustees and eleven councillors being elected in general elections, the division of costs may no longer be reasonable.

There currently is no agreement in place regarding the School Officer Resource position funded by the City of Brandon.