



CITY COUNCIL REPORT

TITLE:

RESERVE FUNDS FOR HYDRONIC PRE-HEATING COIL FOR BRANDON COMMUNITY SPORTSPLEX

PRESENTER:

Troy Tripp

DEPARTMENT:

Finance

ATTACHMENTS:

DATE:

10/9/2026

CLEARANCE / APPROVALS:

Dave Wardrop General Manager

Dave Wardrop City Manager

RECOMMENDATION(S):

That \$96,110 be authorized to be expended from the Sportsplex Reserve for the supply and install of a Hydronic Pre-Heating Coil at the Brandon Community Sportsplex pool.

BACKGROUND:

The installation of a hydronic pre-heating coil at the Sportsplex was identified as a requirement to ensure optimal performance of the air handling system at the facility and was subsequently included in the 2025 Financial Plan for \$65,000.

In August of 2025, council authorized an additional \$31,110 for the award of the project at a total of \$96,110. At the time work was expected to be completed prior to the end of 2025.

Following the City's 2026 budget process and leading into the review phase, it was identified that the work was not completed and was subsequently carried out in the Spring of 2026. Because the delay was not identified during the budget process, the work is not included in the 2026 Financial Plan.

ANALYSIS:

As the work was assumed to be completed in 2025 during the budget process, the approved 2025 reserve funds were also considered expended in reserve forecasts. In fact, the funds approved in 2025 remained in the Sportsplex Reserve and are available to accommodate this disbursement.

LEGISLATIVE REQUIREMENTS:

Funds may only be expended from a reserve with Council's approval. As this item was not included in the approved 2026 Financial Plan, a council resolution is required.

STRATEGIC ALIGNMENT:**FINANCIAL IMPACT:**

Because the funds were not expended from the reserve in 2025 as presumed throughout the 2026 budget process, they currently remain in the Sportsplex Reserve and are available to accommodate this purchase.

CONCLUSION:

The expenditure of \$96,110 from the Sportsplex Reserve for the supply and install of a Hydronic Pre-Heating Coil at the Brandon Community Sportsplex pool was previously authorized by council in 2025. The authorized expenditure was unintentionally excluded from the 2026 Financial Plan and requires council authorization to be expended in 2026.