



CITY COUNCIL REPORT

TITLE:

DIGITAL PARKING FEE SCHEDULE AMENDMENT

PRESENTER:

Ryan Nickel

DEPARTMENT:

Planning & Buildings

ATTACHMENTS:

DATE:

10/9/2026

CLEARANCE / APPROVALS:

Ryan Nickel General Manager

Dave Wardrop City Manager

RECOMMENDATION(S):

That By-law No. 7284, Annual Schedule of Fees Regulation – 006 be amended by inserting the following fees for digital parking:

Parking Digital (Park Street, Dennis Street)

One (1) Hour \$2.00

Two (2) Hours \$4.00

Parking Digital (All Other Streets)

One (1) Hour \$1.00

Two (2) Hours \$2.00

Parking Stalls (Metered and Digital)

One (1) Hour 1.00

BACKGROUND:

Council previously amended the Traffic By-law to allow digital parking payment. The City has since retained HotSpot Parking to introduce digital payment in all areas currently served by coin-operated meters. For clarity and to differentiate fees around the hospital and downtown Administration recommends adding specific digital parking fees to the fee schedule.

ANALYSIS:**Downtown Meter Digital Transition**

For approximately two years, downtown parking will offer coin and digital payment options at the same rate (\$1/hour). This phased approach will allow time to increase digital payment use, install signage, and complete the transition to a fully digital system within two to three years. App-payment stickers are planned for installation on meters in November 2026, followed by the progressive installation of guest-payment QR code signs throughout 2027. Coin meters will remain in place until the transition is complete.

Prairie Mountain Health Digital Transition

The City partnered with Prairie Mountain Health (PMH) to coordinate the transition to digital on-street parking in the hospital area. Parking includes closed streets owned by PMH (Russell Street and Frederick Street) and public streets under City jurisdiction (Dennis Street and Park Street). Because PMH already provides pay station parking lot options, Administration recommends aligning the City's implementation with PMH by moving directly to fully digital payment on City streets. This approach would apply a consistent rate of \$2 per hour, 24 hours a day, seven days a week. Phase one would begin in late 2026 or early 2027 and include covering coin-operated meters and installing digital payment instructions on the meter bags and separate signs.

STRATEGIC ALIGNMENT:

The modernization of the parking system aligns with Council's adopted Strategic Priority to encourage the Redevelopment of the Downtown.

FINANCIAL IMPACT:

Implementation of digital parking, including parking stickers within current scope of work for Hot Spot parking.

Funds will be contemplated in the 2027 budget for costs to install stand-alone digital parking signage that will facilitate the eventual removal of coin operated meters.

RISK ASSESSMENT:

Downtown parking rates will remain the same and coin operated metres will be retained for the transition period.

Full transition to digital payment around PMH and increased rate to \$2/hour and duration to 24/7 will align with PMH implementation.

COMMUNICATION STRATEGY:

Website, social media posts, frequently asked questions, partner messaging with PMH.

CONCLUSION:

That the fee schedule be amended to implement digital parking rates.